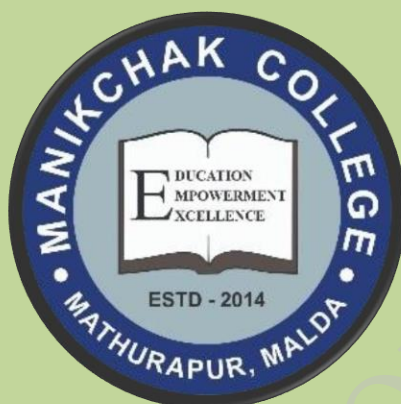


# MANIKCHAK COLLEGE



## PROSPECTUS

2023-24

**P.O.- LALBATHANI,  
MATHURAPUR,  
MALDA, 732203**

**CONTACT – 9733770053**

**AISHE CODE - C50818**

**Website – [www.manikchakcollege.ac.in](http://www.manikchakcollege.ac.in)**

**Email – [principal@manikchakcollege.ac.in](mailto:principal@manikchakcollege.ac.in)**

## ➤ **The College at a Glance:**

1. Name of the College : MANIKCHAK COLLEGE
2. Status : GOVT. AIDED
3. Address : P.O.- LALBATHANI,  
MATHURAPUR,  
MALDA, 732203  
CONTACT – 9733770053
4. Recognition : UGC u/s 2(f) & 12(B)  
NAAC Accredited 'B'
5. Affiliation : University of Gour Banga, Malda
6. Date of Establishment : 15<sup>th</sup> September, 2014
7. Course : 4 Years UG Degree (Hons./ Hons.  
With Research) &  
3 Years UG Degree
8. Stream : Arts
9. Area : 5.02 Acres

## ➤ **Members of Administrative Body**

1. SDO, Malda Sadar - Administrator
2. Dr. Aniruddha Chakraborty – Principal

## ➤ **Principal's Message**



Manikchak College established in 2014 at the Manikchak Block of Malda District in a backward region with the assistance of some local people and renowned philanthropists, interested in making education accessible to the marginalized and the underprivileged ones of the area and is presently the youngest member among the colleges of Malda district affiliated to the University of Gour Banga. At present the College offers Bachelor of Arts with eight major subjects. This Institution is Government aided degree College recognized by University Grants Commission u/s 2(f) and 12(B). Most significantly in a very short time span from its inception College achieved NAAC accreditation with “B” grade for first cycle in 2023. College also participates in NIRF 2024.

Main aim of the College based upon three “E”s viz. ‘Education for inclusiveness’, ‘Empowerment of the marginalized’ and ‘Excellence throughout’. As an Institution located in rural area, the main thrust of our input-process-output system is the optimal utilization of available resources both physical and human. Though the work impetus of our Institution, in general, is shaped by such thrusting, we always prioritize students’ all round development above everything else. Such prioritizing has had a number of significant manifestations. Curricular, co-curricular and extracurricular activities are the important tools to achieve the main goal.

The Institution introduces a well planned curriculum for NEP 2020 and Choice Based Credit System (CBCS) approved by the affiliating University. The purpose of this initiative is clearly to make a student-centric teaching-learning process. Instead of teacher-centric conventional teaching methods, our Institution firmly believes that student-centric learning methods enhance students' lifelong learning skills. This has a direct impact on improving comprehension levels, communication skills, problem solving skills, listening skills, etc. Our Institution ensures student-centric methods that effectively used in regular academic practice as it makes students more self-reliant and self-motivated and makes learning interesting as well as effective.

We have a group of young, energetic, student friendly, research oriented faculty team. Our faculty members ensure that students get the benefits of experiential learning by encouraging them to go on field trips, do dissertations, present their dissertations and participate in various activities that nourish cultural, physical and mental awareness. They try to adopt our students with social mobility and use ICT tools for better understanding of content matter towards abstract to concrete direction. A group of non-teaching staff always ready to help students in all dimension academic and non-academic both. Particularly in scholarship sector they perform a spectacular job that heads forward achieving rewards by the Institution for every year.

The use of ICT tools in teaching has made the teaching-learning process vibrant, natural, and lively. Moreover, the use of ICT tools in teaching-learning also has a very positive effect on the learning ability of the students. Students taught through the usage of ICT tools develop a better understanding of subjects, grow interest in pursuing the topics further and are gradually encouraged to start using ICT tools themselves by the faculty members of our college. The lecture delivery method in the Institution is mixed. Both the traditional chalk-talk method and ICT based

method are used by the faculty on regular basis. Most of the classrooms are made of ICT based and pandemic situation directs us for exercising the blended mode of teaching learning process through virtual classroom.

In order to attune our College's governance and leadership with the vision and mission of our Institution, the administration and employees have collectively developed a number of strategies. Manikchak College has adopted the basic advantages of technology especially online activities like admission via only merit basis, admission fees payment, examination fees payment, attendance, class test, continuous internal assessment, notice circulation, bulk message, feedback collection, accounts etc. Institution maintains two parallel websites for smooth conduction of administrative and admission=examination works. Institution is active in social media with it's official pages and presence for wide circulation of institutional message and bipolar communication.

Our College Library is still at its nascent stage due to a number of setbacks, particularly a ransacking of the College Library prior to College's own building (late 2017). Eventually, the College purchased learning resources and daily newspapers on regular basis. We transformed the College library as an automated library through KOHA software since the academic session 2022-23. Presently the College library has a capacity of around 10000 books and has subscription to the e-resources from N-List.

The College has been contributing significantly to the educational and overall development of the rural area it is surrounded by. Unavailability of adequately developed communication system had deprived the people from a wide areas from higher education. The presence of Manikchak College has significantly improved this situation by bringing quality education and various facilities closer to the population of these remote areas. The College aims to make its global presence in the field of higher education and hope all the stakeholders extend their hands with all achievable efforts for making the feasible and accessible road map.

## ➤ **A Profile:**

Manikchak College is a State-aided rural General Degree College established in the year 2014. It is permanently affiliated to the University of Gour Banga and Recognized by University Grants Commission under section 2(f) and 12(B). It currently runs under-graduate courses in Arts stream. It offers Bengali, English, Sanskrit, History, Political Science, Education, Philosophy and Sociology. The College is situated in Mathurapur, Malda and well connected with State Highway No. 10.

### **Vision**

1. DEVELOPING REALISTIC GOALS INSTEAD OF THE IDEALISTIC.
2. OVERCOMING THE ODDS BY COLLECTIVE EFFORT.
3. ENCOUNTERING THE CHALLENGES OF A RURAL CAMPUS.
4. ADOPTION OF THE MOTTO: “STILL WE RISE”
5. FOLLOWING THE IDEALS OF MAYA ANGELOU

### **Mission**

1. TO CREATE AN EXEMPLARY INSTANCE OF OPTIMAL UTILIZATION OF RESOURCES.
2. TO GIVE COLLECTIVE EFFORTS FOR MAKING THE INSTITUTION A SOURCE OF BOTH THEORETICAL AND SKILL BASED LEARNING.
3. TO PROVIDE AN AMBIENCE SUITABLE FOR STUDENTS FROM RURAL AREA.
4. TO IMPLEMENT THE THREE “E” S ADOPTED AS THE MANTRA OF OUR COLLEGE: ‘EDUCATION FOR ALL’, ‘EMPOWERMENT OF THE MARGINALIZED’, AND ‘EXCELLENCE THROUGHOUT’.

### ➤ Course/s Offered

#### UG 4 Years Course (Hons./ Hons. With Research):

1. Bengali
2. Education
3. English
4. History
5. Philosophy
6. Political Science
7. Sanskrit
8. Sociology

### ➤ Course Fee:

#### At the time of Admission:

**For 4 Years UG Degree (Hons./ Hons. With Research):** 2500/- (Including University Registration Fee and Twelve Months Tuition Fee)

## ➤ Seat Matrix:

SUBJECT	UR	UR-PWD	SC	SC-PWD	ST	ST-PWD	OBC -A	OBC-A - PWD	OBC-B	OBC-B - PWD	EWS	EWS - PWD	TOTAL
BENGALI	342	18	167	9	46	2	76	4	53	3	76	4	800
EDUCATION	300	15	146	8	40	2	66	4	47	2	66	4	700
ENGLISH	43	2	21	1	6	0	9	1	7	0	9	1	100
HISTORY	300	15	146	8	40	2	66	4	47	2	66	4	700
PHILOSOPHY	48	3	24	1	7	0	11	1	8	0	11	1	115
POL SCIENCE	257	13	125	7	34	2	57	3	40	2	57	3	600
SANSKRIT	43	2	21	1	6	0	9	1	7	0	9	1	100
SOCIOLOGY	86	4	42	2	11	1	19	1	13	1	19	1	200

## ➤ Minimum Eligibility Criteria:

- a) **Honours Programme:** A student who has passed the Higher Secondary (10+2) Examination held by the West Bengal Council of Higher Secondary Education or its equivalent Examination from other Boards / Councils with at least four subjects having English as Compulsory Subject of 100 marks is eligible to take admission to the Honours Programmes of Studies of B.A./B.Sc./B.Com./B.C.A. on the basis of merit and available vacancy of the particular subject(s) of the concerned college.
- b) **General Programme:** A student who has passed the Higher Secondary (10+2) Examination held by the West Bengal Council of Higher Secondary Education or its equivalent Examination from other Boards/Councils with at least four subjects having English as Compulsory Subject of 100 marks is eligible to take admission to the General Programmes of Studies of B.A./B.Sc./B.Com. on the basis of merit and available vacancy of the particular subject(s) of the concerned college.



- c) A student who has passed Higher Secondary (10+2) examinations (with English as a subject) of the West Bengal State Council of Technical & Vocational Education and Skill Development (Erstwhile West Bengal State Council of Vocational Education and Training) or National or State Level Board in regular mode shall be eligible to take admission to the B.A./B.Com General Programme only.
- d) Students who have passed the Higher Secondary (10+2) Examinations in the current year, immediate previous year and the year before the previous year will only be allowed to take admission.
- e) Aggregate marks shall be calculated by adding the marks in English and top-three subjects in order of marks secured by a candidate.
- f) The College authorities may fix higher eligibility criteria than the minimum eligibility criteria as laid down in point (a) & point (b)

### **➤ Reservation of seats:**

There shall be reservation of seats for SC / ST / OBC /EWS/ PWD Candidates as per Rules of the State Government.

### **➤ Information Regarding Merit Point Calculation for Admission in UG Course/s for the Academic Session 2023-24:**

- (i) a) for Honours/ Core Courses:  $(S+T)/4$ .

[Where S = Subject marks (opted for Honours/Core Course) and T = Marks obtained in English + marks of two other subjects (excluding EVS and the subject opted for Honours/Core Course)].

b) In case, any candidate opts for an Honours/Core Course beyond his/her subject combination [except linguistic subjects at H.S. (10+2) level], the merit point will be calculated as:  $T_1/4$ .

[Where  $T_1$  = Marks obtained in English + best marks of three other subjects (excluding EVS and English)].

## **➤ IMPORTANT GUIDELINES AND INFORMATION FOR ADMISSION**

### **Admission General Guideline**

1. Semester-I admission of UG Programme in Manikchak College for academic session 2024-2025 is commencing through Centralized Admission Portal.
2. Candidates seeking admission must have to secure the qualifying pass marks including English at the Higher Secondary (H.S.), or its equivalent Examination.
3. During admission, the marks of the best four subjects at the Higher Secondary (H.S.), or its equivalent Examination will be considered. These four best subjects must include English.
4. Students who have passed the Higher Secondary (10+2) Examinations in the current year, immediate previous year and the year before the previous year, i.e., 2024, 2023, 2022 will only be allowed to take admission.
5. Applications from the candidates passed through Distance mode of Education will NOT be entertained.

## ➤ Eligibility Criteria

### [4 Years UG Degree (Honours/ Honours with Research)]

MAJOR SUBJECTS	SUBJECT PASSED IN HS / EQUIVALENT
BENGALI	Bengali
ENGLISH	English
EDUCATION	Education or any subjects
HISTORY	History or any subjects
PHILOSOPHY	Philosophy or any subjects
POLITICAL SCIENCE	Political Science or any subjects
SANSKRIT	Sanskrit
SOCIOLOGY	Sociology or any subjects

## ➤ Main Focus of NEP2020

- Although this course is of four years, all the students have to study the same syllabus for the first three years.
- Honors or research with honors in the 4th year will be determined if the candidate gets the specified marks as per university norms in the examination at the end of the third year.
- If a student wants to discontinue his/her study after the first year, he/she must inform this to college at the beginning of **2nd Sem** and he/she must complete the process of Internship. Then He/she will be eligible to get **Certificate** from university on completion of the first year.

- If a student wants to discontinue his/her study after the 2nd year, he/she must inform this to college at the beginning of **4th Sem** and he/she must complete the process of Internship. Then He/she will be eligible to get **Diploma** from university on completion of the 2nd year.
- If a student wants to discontinue his/her study after the 3rd year, he/she must inform this to college at the beginning of **6th Sem**. Then He/she will be eligible to get **UG Degree** from university on completion of the 3rd year.
- At the end of four years, the University will award the 4-Year UG Degree (Honours / Honors with Research) degree.

**Students taking this course should study the following Category of subjects:**

- a) Major Core (MC) Courses,
  - b) Minor Core (MnC) Courses,
  - c) Discipline Specific Core (DSC) Courses,
  - d) Skill Enhancement Courses (SEC),
  - e) Ability Enhancement Compulsory (AEC) Courses,
  - f) Value addition Courses (VAC),
  - g) Interdisciplinary / Multidisciplinary Course (IDC/MDC)
  - h) Internship / Apprenticeship / Project / Community Outreach Courses
- In Choice Based Credit System (CBCS) and Semester System you have to get fixed credit points in eight semesters for four years. A student can opt for research subject in the fourth year if he fulfils all the specified conditions [Students of 4-Year UG Degree (Honours / Honors with Research) course who secure certain marks specified by University in the first six semesters and wish to pursue research at graduate level in the fourth year One can choose a research stream. ]
  - Once the program (B.A) is specified the program cannot be changed without the permission of the prescribed authority of the University.
  - After admission registration for Academic Bank of Credits [(ABC) through <http://www.abc.gov.in>] should be done on the specified portal.

## ➤ Major Minor Subject Combination for BA/BSC/BCOM

Every student studies one Major subject from subject-1 & two Minor subjects, one from Subject -2 and another from Subject-3. In addition with Discipline Specific Courses (DSC), Skill Enhancement Courses (SEC), Ability Enhancement Compulsory (AEC) Courses, Multidisciplinary/ Interdisciplinary Course (MDC / IDC), Value Addition Courses (VAC), Internship/ Apprenticeship / Project / Community Outreach Courses must be studies.

### NEP-2020 (MDC Courses) MDC Course for I, II & III Semester

(May be choosed one subject for each semester)

Semester	Course Code	Course Name	Remarks
I	MDC 1.1	Arabic Reading and Writing-I	For the students other than with Arabic Major
	MDC 1.2	বাংলা লোকসংস্কৃতি ও লোকসাহিত্য	For the students other than with Bengali Major
	MDC 1.3	Digital Fluency	For the students other than with Computer Science and B.C.A. Major
	MDC 1.4	Principles and Practice of Management	Mandatory for all students with Commerce major and for all other major subjects
	MDC 1.5	Banking and Financial System	For the students other than with Economics Major
	MDC 1.6	Academic Writing	For the students other than with English Major
	MDC 1.7	Tourism and Travel Management	For all students
	MDC 1.8	Human Rights	For the students other than with Political Science Major
	MDC 1.10	Physics for Everyone	For the students other than with Physics Major
	MDC 2.1	Arabic Reading and Writing-II	For the students other than with Arabic Major

<b>II</b>	<b>MDC 2.2</b>	<b>বাংলা সাহিত্য ও চলচ্চিত্র</b>	<b>For the students other than with Bengali Major</b>
	<b>MDC 2.3</b>	<b>Entrepreneurship Development and Start up</b>	<b>Mandatory for all students with Commerce major and for all other major subjects</b>
	<b>MDC 2.4</b>	<b>Gender Economics</b>	<b>For the students other than with Economics Major</b>
	<b>MDC 2.6</b>	<b>Contemporary Environmental Issues</b>	<b>For all students</b>
	<b>MDC 2.7</b>	<b>History of Medieval Bengal (1206 A.D. -1757 A.D)</b>	<b>For the students other than with History Major</b>
	<b>MDC 2.8</b>	<b>Understanding Gandhi and Ambedkar</b>	<b>For the students other than with Political Science Major</b>
	<b>MDC 2.9</b>	<b>Yoga Education</b>	<b>For the students other than with Physical Education Minor</b>
	<b>MDC 2.10</b>	<b>Introduction to Indian Philosophy</b>	<b>For the students other than with Sanskrit Major</b>
<b>III</b>	<b>MDC 3.1</b>	<b>Comprehension, Conversation and Computer application in Arabic</b>	<b>For the students other than with Arabic Major</b>
	<b>MDC 3.2</b>	<b>বাংলা সাহিত্যের ইতিহাস</b>	<b>For the students other than with Bengali Major</b>
	<b>MDC 3.3</b>	<b>E-Commerce and Artificial Intelligence</b>	<b>Mandatory for all students with Commerce major and for all other major subjects</b>
	<b>MDC 3.4</b>	<b>Soft Skills</b>	<b>For the students other than with English Major</b>
	<b>MDC 3.6</b>	<b>Rural Development</b>	<b>For all students</b>
	<b>MDC 3.7</b>	<b>E-Governance in India</b>	<b>For the students other than with Political Science Major</b>

## ➤ NEP-2020 (Value Added Courses)

### VAC Course for I, II & V Semester

(May be chosen one subject for semester II & V)

Semester	Course Code	Course Name
I	VAC 1.1	Environmental Studies
II	VAC 2.1	Business Communication
	VAC 2.2	Constitutional Law and Governance
	VAC 2.5	India and It's Culture-I
V	VAC 5.1	Investment Planning and Avenues
	VAC 5.2	Information Literacy and Research Skills
	VAC 5.4	India and It's Culture-II

## ➤ Guideline For Documents Verification

During the time of document verification he/she has to submit the following documents (one set):

1. Application Form (2 কপি)
2. Admit Card (Madhyamik)/ Age Proof
3. Marksheet (Madhyamik)
4. Marksheet (H.S.)
5. Caste/ PH/ EWS Certificate
6. Recent Stamp Size Colour Photo (3 কপি)
7. Aadhaar Card
8. School Leaving Certificate - (Original)
9. Annexure - I (ছাত্র/ছাত্রীর সই করা)
10. Annexure - II (ছাত্র/ছাত্রীর সই করা)

Photocopy (Xerox)

কলেজের website

([www.manikchakcollege.ac.in](http://www.manikchakcollege.ac.in)) থেকে

সংগ্রহ করতে হবে।

❖ Document Verification -এর সময় Original H.S. Marksheet এবং Caste/ PH/ EWS Certificate দেখাতে হবে।

## ➤ **Facilities**

- Library
- Canteen
- Boys' Hostel (College Attached)
- Girls' Hostel (College Attached)
- Smart Classroom
- Seminar Room
- Play Ground
- Net Access
- Sports Support
- Computer Lab
- Reading Room
- Scholarship Assistance
- Purified drinking Water
- Parking Zone
- CCTV surveillance
- Career Corner
- Student Credit Card
- ICT Enabled Classroom
- Wi-fi
- Common Room (Boys & Girls)
- 100% Cashless Transaction
- Digital Library
- Inflibnet
- Departmental Library

## ➤ **College Library**

The College has a well-equipped Library. It possesses a good number of books. Rule for the return of books are to be strictly followed. The students will be allowed to keep 03 (three) books up to 15 (fifteen) for academic purpose. If he/she



fails to return the books by time a fine will be charged from the defaulting student for each day of delay.

### ➤ **Co-Curricular Activities**

- Seminar: National, International
- Workshop
- Career Counseling
- Special Lectures
- **NSS:** Blood Donation Camp, Awareness Programme, Safe Drive Save Life, Campus Cleaning Etc.
- Interaction with Stakeholders
- Educational Tour
- Field Trip, Students' Seminar, Cultural Programme, Games & sports, Wall Magazine, Institutional Magazine, Poster Presentation, Exhibition, Quiz, Debates, Extempore, Short Drama

### ➤ **Future Plan**

- Opening Science Stream
- **New Subjects:** Physical Education, Economics, Geography, Defence Studies
- **New Honours:** Sociology, Philosophy, Arabic
- PG Course
- Auditorium
- Ensure 100 % Students Attendance
- Creation of more Teaching & Non-Teaching Post
- Paperless Office
- NCC
- Research

## ➤ **Code of Conduct for the Students:**

The students of the College must obey the following code of conducts:

1. Students should submit filled in Annexure-I & Annexure-II at the time of Verification.
2. Students must ensure 75% attendance of total classes in the College in each semester.
3. Each student must carry College Identity Card in College premises. No student will be allowed in college premises without Identity Card.
4. Students must produce Student Record Card at the time of each activity mentioned in the record card.
5. Students must maintain regularity, punctuality, sincerity for the academics as well as their behavior for the sanctity of the College.
6. Students should follow College website, Official facebook page and College notice board for any kind of information regularly.
7. Use of mobile phone in classroom is strictly prohibited.
8. Maintaining discipline and punctuality in class room are essential. Students must present themselves in the class room at least five minutes before the stipulated class time.

Students should appear in internal examination process for evaluating internal and tutorial purpose.

## ➤ **Faculty Strength**

Manikchak College presently has 16 well qualified and dedicated faculties. This enables us to maintain a fairly comfortable student: teacher ratio providing quality education to each and every student. Mentor: mentee ratio is also very high ensuring a very comfortable academic ambience in the college campus. All faculties are well equipped to take online classes along with the traditional mode of teaching. One of the major strengths of the college is the friendly relationship between teachers and students.

For details of the Faculties of Malda College, please [Click here](#)

## ➤ **Non-Teaching Staff**

The college gets the benefit of 10 support staff who are highly dedicated to serve the students in their needs from time to time. The support staff at the college office efficiently addresses different student related issues like student registration, student scholarships etc. They all believe in the slogan " STUDENTS, THE REASON WE ARE HERE."

For details of the Support Staff of Malda College, please [Click here](#)

## ➤ **NAAC Accreditation**

Recently Manikchak College has been accredited with grade - B (Score: 2.62) in its 1<sup>st</sup> cycle by National Assessment and Accreditation Council (NAAC), Bangalore. IQAC cell takes quality initiative throughout the year to enhance the quality culture within the academic and administrative sphere of the institution which will further help in achieving the overall development of its students.

## ➤ Gallery of Manikchak College

1. [Sports](#)
2. [Cultural](#)
3. [Academic Programme](#)
4. [ICT Enabled Classroom](#)
5. [Activity](#)
6. [IT Facilities](#)
7. [Extension Activities](#)
8. [Infrastructure](#)

**\*\*\*Manikchak College welcomes all the students and wish you all the best for achieving greater success and attaining new heights in the coming session\*\*\***