



MANIKCHAK COLLEGE

(Affiliated to the University of Gour Banga)

ESTD. 2014

POST: MATHURAPUR, DIST. : MALDA, PIN : 732203

Website : www.manikchakcollege.com // email : manikchakcollege@gmail.com

Phone : 03513-283048

Ref. No. MC/659/(1)/18

Date ... 24/11/18

TENDER NOTICE FOR SUPPLYING QUOTATIONS FOR AMC OF VARIOUS ELECTRONIC ITEMS

Quotations are invited under sealed envelopes from competent bidders for Annual Maintenance Contract for various items in strict confidence. A drop-box has been provided in the **Office Room number 1** where the sealed quotations should be dropped during college hours(11 am to 4 pm) within **27.11.2018n latest by 1 pm**. Quotations are to be opened in presence of willing agents on 27/11/2018 by the Finance Committee at 2.30 pm inside the Principal's Chamber.

It is to be noted that the College Authority reserves the right to accept and/or reject any quotation(s) without assigning any reason.

The College is inviting biddings for the AMC of following items:

SL. NO.	ITEM	MODEL	BRAND	QTY.
1	Desktop	N.A.	Assembled	10
3	Printer	Laserjet M1213 nfp	HP	1
4	Xerox Machine cum Printer	MP2014D	RICOH	1
5	Xerox Machine cum Printer	Bizhub 195	Konica	1
6	Projector	S-41	Epson	1
7	Projector	EB-536 wi	Epson	1

** SELECTED BIDDER WILL HAVE TO ABIDE BY THE TERMS AND CONDITIONS MENTIONED BELOW

(P.T.O.)




Principal
Manikchak College
MALDA



सा विद्या या विमुक्तये

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TERMS AND CONDITIONS

SELECTED BIDDER HAS TO:

- To ensure the proper working of the PC's inclusive of hardware and software.
- Preventive maintenance against viruses, spywares and all unwanted software for example cookies and removal of problems arising as a result of unwanted software, regular cleaning.
- All maintenance needs to be done between college timing i.e. from 9 AM to 5.30 PM on all working days i.e. Monday to Saturday (except college holidays).
- Henceforth "item" will refer to any equipment under the AMC contract including H/W e.g. PC, Printer etc. and software e.g. Windows, Unix/Linux etc.
- Cost of Consumable items will be borne by the college. Consumables items are Cartridge & Toner only. All related expenditure like transportation, delivery, tax etc. of all items need to be borne by the vendor. College will not make any payment other than AMC price as mentioned in its clause. No other consumable cost will be borne by the college. In case of non-functionality of an item due to non-consumable items, the expenditure would have to be borne by the vendor in totality. Consumable items would mean only Cartridge, Toner and nothing else.
- The contract will remain effective for **ONE YEAR** from the date of commencement.




Principal 19/11/18

Manikchak College

Principal
Manikchak College
MALDA.